



Transform Your AP Department with Automated, Paperless Processes

Eliminate manual data entry and paper-based processes related to invoices, purchase orders, and receipts, while enabling supplier self-service.

AP Automation from Direct Commerce will lower your costs, increase productivity, and improve compliance. Our secure, fully integrated solution facilitates universal supplier adoption, so you can automate every invoice, improve communication and information flow, and eliminate dispute frustrations.

To get started, email sales@directcommerce.com or call 415-288-9700.

**Reap the
rewards of a
fully-automated,
paperless, and
transformative
AP environment.**



AP Automation Solution Highlights

The screenshot displays the Direct Commerce Supplier Portal interface. The top navigation bar includes the Direct Commerce logo, a search bar, and links for Home, Settings, Help, and Logout. The main content area shows an invoice for INV20011. The invoice details include the Requestor Name (Genie Vendor), Location (101 Main Street, New York, NY 10010), and Bill To (Large Buyer AP, One Madison Avenue, New York, NY 10010). The invoice is dated 2% 10 NET 30, with a currency of USD. The Line Item Detail table lists three items: small green tape (7 EA, \$71.31), small yellow notepad (3 EA, \$17.04), and small blue scissors (7 EA, \$56.77). The total invoice amount is \$947.68. The History section shows a timeline of events: Create/Upload (2019-12-17 11:54:48 AM PST), Submit Invoice (2019-12-17 11:54:48 AM PST), and Invoice paid (2019-12-19 03:54:55 AM PST). The Related Documents and Attachments sections are currently empty.

Description	QTY	UOM	Unit Price	Extended
small green tape	7	EA	71.31	499.17
small yellow notepad	3	EA	17.04	51.12
small blue scissors	7	EA	56.77	397.39

What	Who	When	Why
Create/Upload	Sample Vendor	2019-12-17 11:54:48 AM PST	
Submit Invoice	Sample Vendor	2019-12-17 11:54:48 AM PST	
Invoice paid	Large Buyer	2019-12-19 03:54:55 AM PST	

Supplier Portal

This self-service, web-based interface reduces your supplier support costs and tracks and records activity for greater visibility and documentation.

eInvoicing

Automate the delivery of invoices from your global supplier community, without the need for costly IT investments or complex infrastructure changes.

Invoice Workflow

Automate approval and review processes so invoices, check requests, and P-Card transactions can be processed, routed, encoded, and released for payment quickly and seamlessly.

EDI Integration

Eliminate paper invoices, bills of lading, purchase orders, purchase order acknowledgements, advance shipping notifications, and other documents. This secure platform validates information before acceptance, to ensure completeness and accuracy.

Hosted Imaging

If any of your suppliers prefer not to submit electronic documents, Direct Commerce can scan, index, and enter any paper documents you receive.

Dispute Management

Improve communication, resolve issues quickly and fairly, and remove the hassles associated with chargebacks, RTVs, PODs, attachments, fax attachments, and bills of lading. Suppliers can submit disputed invoices based on pre-established rules, and you can quickly review related information to approve or deny payment.

Ticketing

Our online help desk centralizes and tracks all service and support questions, so you can resolve issues quickly and use data to learn how to minimize future inquiries.

Tap into Our Expertise

Transforming source to pay (S2P) requires a trusted partner who understands your issues, responds to your challenges, and keeps you moving forward. Direct Commerce has earned its reputation as the global leader in S2P and is eager to provide your organization with the most valuable services and solutions available. For more information, email sales@directcommerce.com or call 415-288-9700.